



**PSYCHOLOGISTS IN HOSPITALS
AND HEALTH CENTRES**
SECTION
**PSYCHOLOGUES EN MILIEUX
HOSPITALIERS ET EN CENTRES
DE SANTÉ**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: November 3 , 2025

Attended: L. Graff, S. Kidd, K. Collimore, S. Greenham, A. Pontefract, A. O'Callahan, K Mothersill

Regrets: J. Heintz Grove, J. Pellizzari, B. Diplock

Minute taker: K. Collimore

1. Approval/ Additions to Agenda (All) – approved
2. Approval of Minutes – October 14 2025 previously distributed; no changes
3. Reports from Executive
 - a) Chair (Lesley) deferred
 - b) Secretary- Treasurer (Jane) deferred
 - c) Student Report (Aidan)
 - Student award revisions; supported by the Executive
 - i. Award is open to any student presenter, in any format (poster, oral, symposium) submitted under the PHHC Section
 - ii. Students need to be section members by the the time of the conference
ACTION: Aidan to update the eligibility criteria on webpage to ensure the above is clear and communicate award opportunities to CPA student members ahead of CPA abstract submission deadline
 - d) Member at Large items - Deferred
 - e) Communications - section member benefits message (Stephanie)
Confirmed need internal message to current members and external message for those who may not be CPA members
ACTION: Stephanie to re-circulate draft message to the executive for feedback to finalize. Will adjust for an external communication. Kerry to check for availability of online link to Canadian Psychology paper and to upcoming Psynopsis edition to include in the benefits message (or attach paper if online), with the aim to have these communcations go out the beginning of December 2025. Lesley to send PPL contact list to Stephanie.
 - f) CPA Conflict of Interest (standing item) - none declared
4. Bring forward for Decision/Action
 - a) **CPA convention planning**
 - **Featured speaker:** Clinically focussed panel highlighting specialty practice of psychologists in health system, covering multiple areas; theme of current practice/advances in specialized assessment

- Consider speakers to provide breadth – mental health/medical/child – identified clinical areas of inpatient MH consult, complex pain, child ASD
- Generate a template for presenters such as :
 1. Provide context for clinical area; speak to skills/experience/expertise to do these complex assessments; highlight what is unique to psychology; provide clinical highlights of assessment elements
- Stephanie to serve as session moderator
ACTION: Stephanie/Lesley to finalize submission with speakers once confirmed; Stephanie, Lesley and Sean to invite discussed speakers
- **Reception** – agree to explore joint reception with partner sections as did for 2024 convention
ACTION: Lesley to follow up with the other Section Chairs
- **Student led symposium** – Aidan connecting with various Sections’ student reps to get clarity regarding what other student-led initiatives are being planned re state of professional psychology across the country. This seems to be a topic of great interest to many sections. It was encouraged there be collaboration, potentially considering a session collectively for and with students, rather than duplication/competing sessions. There may be opportunity to request CPA support for a special student organized session.
ACTION: Sean/Lesley to raise with Stewart about a special student session on this topic. Aidan to continue planning conversation with responsive student reps as may need to move quickly with a proposal.
- **Abstract review:** Joe has offered to serve as Abstract Review Coordinator; Aidan, Amanda, Stephanie and Kelsey all able to serve as reviewers.

- b) Executive member openings (Chair Elect; 2 MAL) deferred
- c) Virtual townhall deferred
- d) CPA Task force Health Sector recruitment/retention – update (Sean/Lesley) deferred

5. New Business

a) **CPA Section Chairs letter re CPBAO**

Link to letter and update on communication between lead of letter and CPA leadership was shared with Executive. Discussion noted appreciation for effort and initiative, although concern that content of letter has factual issues. Would advise briefer letter highlighting key points to ensure wider buy-in.

ACTION: Lesley to connect with Lisa, clarify role of CPA in ensuring letter is factually accurate.

b) Section 2025/26 Goals – in process

6. Next Meeting December (All)

7. Adjournment